

Bath and North East Somerset Partnership Board for Health and Wellbeing

Democratic Services Riverside, Temple Street, Keynsham, BS31 1LA	Direct Line:	01225 394452
	Ask For:	Jack Latkovic
	E-mail:	Democratic_Services@bathnes.gov.uk
	Date:	31 January 2012

To: All Members of the Partnership Board for Health and Wellbeing

Councillor Paul Crossley	- Leader of the Council
Malcolm Hanney Chair of NHS BANES	- NHS BANES
Patricia Webb	- PCT Non Executive Director
Councillor Nathan Hartley	- Deputy Leader of the Council and Cabinet Member for Early Years, Children and Young People
Councillor Simon Allen	- Cabinet Member for Wellbeing
John Everitt	- Chief Executive of the Council
Dr Pamela Akerman	- Acting Joint Director of Public Health
Ashley Ayre	- Strategic Director for People and Communities
Diana Hall Hall	- Link Representative
Ed Macalister-Smith	- NHS B&NES Chief Executive
Dr. Ian Orpen	- Member of the Clinical Commissioning Group
Simon Douglass	- Member of the Clinical Commissioning Group

Other appropriate officers
Press and Public

Dear Member

Partnership Board for Health and Wellbeing

You are invited to attend a meeting of the Board, to be held on **Wednesday, 8th February, 2012 at 2.00 pm** in the **Keynsham Town Hall Council Chamber - Keynsham Town Hall.**

The agenda is set out overleaf.

Yours sincerely

Jack Latkovic
Committee Administrator

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

1. Inspection of Papers:

Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jack Latkovic who is available by telephoning Bath 01225 394452 or by calling at the Riverside Offices Keynsham (during normal office hours).

2. Public Speaking at Meetings:

The Partnership Board encourages the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. Advance notice is requested, if possible, not less than *two full working days* before the meeting (this means that for meetings held on Wednesdays notice is requested in Democratic Services by 4.30pm the previous Friday).

3. Details of Decisions taken at this meeting can be found in the draft minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jack Latkovic as above. Appendices to reports (if not included with these papers) are available for inspection at the Council's **Public Access Points**:

- Guildhall, Bath;
- Riverside, Keynsham;
- The Hollies, Midsomer Norton;
- Public Libraries at: Bath Central, Keynsham and Midsomer Norton.

4. Substitutions

Members of the Board are reminded that any substitution should be notified to the Committee Administrator prior to the commencement of the meeting.

5. Declarations of Interest

Board Members do not need to declare an interest in their ex-officio status on the Board. If they have a closer involvement with any specific issue (via membership of a Sub-Committee for example), consideration would need to be given to whether a declaration was needed, and advice sought from the Monitoring Officer if necessary.

The following members of the Partnership Board have roles in the Council and PCT:

<i>Malcolm Hanney:</i>	<i>Chair of the PCT and Deputy Leader of the Council</i>
<i>Jeffrey James</i>	<i>Chief Executive NHS Wilts and Chief Executive NHS B&NES</i>
<i>Ashley Ayre:</i>	<i>Strategic Director for People and Communities, operating across the Partnership</i>
<i>Dr Pamela Akerman</i>	<i>Joint Director of Public Health, operating across the Partnership</i>

However, when attending a meeting of the Partnership Board, each member is attending in the role shown on the invitation to attend the meeting, which is on the first page of the papers for the meeting.

6. Attendance Register:

Members should sign the Register which will be circulated at the meeting.

7. Emergency Evacuation Procedure

If the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

Partnership Board for Health and Wellbeing

Wednesday, 8th February, 2012

Keynsham Town Hall Council Chamber - Keynsham Town Hall

2.00 - 4.00 pm

Agenda

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST

Board Members do not need to declare an interest in their *ex officio* status on the Board. If they have a closer involvement with any specific issue (via membership of a Sub-Committee for example), consideration would need to be given to whether a declaration was needed, and advice sought from the Monitoring Officer if necessary.

The following members of the Partnership Board have roles in the Council and PCT:

Malcolm Hanney: Chair of the PCT and Councillor

Ashley Ayre: Strategic Director for People and Communities, operating across the Partnership

Dr Pamela Akerman: Joint Director of Public Health, operating across the Partnership

However, when attending a meeting of the Partnership Board, each member is attending in the role shown on the invitation to attend the meeting, which is on the first page of the papers for the meeting

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
6. MINUTES OF PREVIOUS MEETING
7. PUBLIC QUESTIONS/COMMENTS
8. MEMBER UPDATES: HIGH LEVEL STRATEGIC UPDATES (30 MINUTES)

The Board are asked to consider the following verbal updates:

- Clinical Commissioning Group – Ian Orpen
- Healthwatch (procurement) – Derek Thorne
- Public Health – Pamela Akerman
- PCT – Malcolm Hanney

9. PUBLIC HEALTH POLICY UPDATE (15 MINUTES) Paul Scott

The purpose of the report is to brief the Partnership Board about new policies on the transition of public health responsibilities published by the Department of Health in December 2011 and January 2012.

The Partnership Board for Health and Wellbeing is asked to accept the report and comment on any concerns.

The Partnership Board is also asked to receive a subsequent update in April 2012 following the submission of the public health transition assurance plan to NHS South of England.

10. JOINT STRATEGIC NEEDS ASSESSMENT (JSNA) (15 MINUTES) Jon Poole

The purpose of the report is to provide an update on progress with the 2012 refresh of the Joint Strategic Needs Assessment for B&NES.

The Board are asked to note the status update and revised timescales and to agree proposed outputs.

11. PRIORITISATION FRAMEWORK (20 MINUTES) Helen Edelstyn

The Partnership Board is asked to:

- Note the draft Prioritisation Framework;
- Agree to establish a 'task group', including Board members, to consider the prioritisation framework and begin work on prioritisation; and
- To note that the next Board meeting in April will focus on the outputs of the JSNA and begin strategy prioritisation.

12. CHILD PROTECTION ACTIVITY PERFORMANCE REPORT (10 MINUTES) Maurice Lindsay

The Partnership Board for Health and Wellbeing is asked to note the report and actions being taken and receive updated performance reports at each meeting of the Board. Future reports will detail performance in relation to outcomes rather than process indicators.

13. ADULT SAFEGUARDING REPORT (10 MINUTES) Jo Gray

The Partnership Board is asked to agree the report and make recommendation for further work required of the Local Safeguarding Adults Board and Commissioner.

14. ADULT HEALTH AND WELLBEING HIGH LEVEL PERFORMANCE ASSURANCE REPORT (10 MINUTES)

The purpose of the report is to provide the Board with a summary of information on current commissioning performance within Adult Health and Social Care and Housing.

The Partnership Board for Health and Wellbeing is asked to note the performance as described in the report.

15. FORWARD PARTNERSHIP BOARD DATES

The Board are asked to note the schedule of future meetings:

- Wednesday 18th April 2012 at 2pm in Kaposvar, Guildhall, Bath.
- Wednesday 13th June 2012 at 2pm in Council Chamber, Keynsham Town Hall.
- Wednesday 19th September 2012 at 2pm in Council Chamber, Guildhall.
- Wednesday 7th November 2012 at 2pm in Council Chamber, Guildhall.

The Committee Administrator for this meeting is Jack Latkovic who can be contacted by telephoning Bath 01225 394452